Skilled Nursing Facilities (SNFs)

SNF Notification Form Changes

Webinar

December 15, 2017
SNF Services

- Room and Board Benefit
  - PrimeWest Health is responsible for 180 days of nursing home room and board (R&B) for PrimeWest Senior Health Complete members and 100 days of R&B for Prime Health Complete members
  - After the initial 180 days, billing for SNF R&B should be submitted to the Minnesota Department of Human Services (DHS)
SNF Services (continued)

● 100 Medicare Days
  – PrimeWest Senior Health Complete and Prime Health Complete members are entitled to up to 100 days of Medicare coverage if Medicare qualifications have been met
  – PrimeWest Health waives the three-day qualifying hospital stay for members in PrimeWest Senior Health Complete or Prime Health Complete
SNF Notification Form

- PrimeWest Health requires providers to notify us when members are admitted to their facilities, when members enter a Medicare skilled level of care, or when members have a change in level of care.
- The SNF Notification Form should be used for this notification.
Effective January 1, 2018, providers must use the PrimeWest Health provider web portal to submit these forms
Benefits of Using Web Portal

- Tracking days is easier
- Eliminates issues with faxing
- Ease of editing information
- Immediate confirmation that information was received by PrimeWest Health
- Quicker turnaround of responses
  - Email notification
- Faster turnaround time on claim processing
Timelines

- Notification process through web portal will be effective **January 1, 2018**
- Paper submissions of the SNF notification form will no longer be accepted after **February 1, 2018**
Viewing the SNF Notification Form

- Log in to the web portal: https://primewest.org/login
- Select Forms & Resources
- Select Skilled Nursing Facility(SNF) Notification Form
- Select SNF Notification Form (online)
Enter Member information
Information displayed on form
4 required fields when completing the notification information
Process for submitting SNF Notification Forms

- You will receive an email notification confirmation once the form is submitted.
- After information on form is reviewed by PrimeWest Health, you will be able to view whether the form is approved or denied.
Access to the Web Portal

- If you do not have access to the web portal, you can request access at:
  - [https://www.primewest.org/requestaccess](https://www.primewest.org/requestaccess)
  - Click on Web Portal Registration Form
  - Complete form and fax it to 320-335-5285
Resources

- Vicki McTigue, Utilization Management Specialist, is available to answer questions about submitting the form through the web portal
  - Phone: 1-320-335-5261
  - Email: vicki.mctigue@primewest.org
- Provider Contact Center
  - 1-866-431-0802 (toll free)
- Provider Manual
  - Chapter 27 – Long Term Care
Questions?